

Checklist - In-State Graduates for Original Teaching License-Rules 2002

In-State Graduates are encouraged to apply on-line using the [Teacher On-Line Licensing System](#). If you still wish to apply via paper, please submit the following materials:

- Complete the entire Application for Indiana Teaching, Administration, or School Services License, [State Form 9331](#).
- Answer Criminal History questions 1-3. Sign your name verifying that this information and application are correct.
- Attach a \$35.00 cashier's check or money order (made payable to the State of Indiana) to the application
- [CPR/ Heimlich maneuver certification](#), please visit our website for more information and a list of acceptable providers.

Submit all materials to the licensing advisor at the Indiana institution where you completed the teacher preparation program.

NOTE: The licensing advisor will recommend you for the appropriate license, verifying that you have completed the approved program and the necessary exams.